

**COURSE TITLE: TEAM MANAGEMENT IN SOCIAL CARE (2)**  
***(Second of two linked courses)***

**Trainer:**

**Duncan Manson** is a registered social worker and Manager of over 20 years' standing who has held senior level posts in a wide range of adult social care and mental health settings.

His work has combined management of 'front line' services with the development of a number of innovative projects, all of which have had team building, training and staff support as key components.

**Aims and Objectives:**

These two linked courses critically examine the role and responsibilities of a Manager in a statutory social care setting.

Day One considers the structural aspects of team design and function, and the operation of systems in a team.

Day Two examines the skills necessary to a management role, and the factors which promote or impede the development of a well functioning and efficient team.

**Duration of course:**

Team Management in Social Care (2) is the second of two linked one day courses. Both are whole day courses, starting at 0930 and going through to 1600 (with breaks). It is necessary to have completed Course (1) before attending Course (2)

**Numbers:**

Between 12 and 20 participants

**Target Audience:**

This course is aimed at Team Managers and Assistant Team Managers in both Children's Services and Adult Social Care.

This includes practitioners who are "acting up" and those thinking about applying for roles which have a supervisory or managerial component.

**Teaching Method:**

The course is designed in seminar format on both days to enable maximum interaction between the trainer and the participants. There are comprehensive Powerpoint presentations, combined with hard copy course material.

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## **Course Synopsis:**

- Key Skills for a Team Manager
- Roles and Accountability
- Giving Supervision and Consultation
- What makes a Healthy Team?
- Team meetings
- Innovation and Change
- Staff Training
- Recruitment and Retention